

EFSHT ABSTRACT SUBMISSION GUIDELINES

Procedure

- Abstracts must be received by the announced deadline. Abstracts received after the deadline will not be considered.
- All abstracts must be submitted online. No other method of submission will be accepted.
- EFSHT is not accepting abstracts for instructional courses or workshops for this congress.
- The abstract submission can be performed once, for each abstract. No changes will be allowed after submission. Please be sure to have all information needed at hand and check all details carefully before submitting the abstract.
- A preference must be selected for either an oral or a poster presentation. If the abstract is not accepted for an oral presentation, the author may be offered the option of presenting his/her work as a poster.
- Each abstract can only be submitted to either the FESSH or EFSHT congress. For each abstract submission the author will be prompted to select either FESSH or EFSHT.
- Multiple abstracts may be submitted to either or both congresses as long as the same abstract for the same study is not submitted to both Federations.
- Disclosure information MUST be provided for any commercial or financial interests.
- All authors will receive timely information about the final oral or poster presentation guidelines, including time allotted for speaking.

EFSHT Abstract Review Criteria and Process

- The EFSHT Scientific Committee will review each abstract submitted to EFSHT.
- The process of review will be blinded to author(s) name, professional designation, institutional affiliation or country. It is therefore important that no personal, professional designation or institutional identification information be presented within the body of the abstract. Non-blinded abstracts will not be reviewed.
- All abstracts will be reviewed on clarity of writing, abstract structure, content and overall contribution to the knowledge base and practice of hand therapy.

After acceptance:

- Acceptance of an abstract does not imply funding or reimbursement of any costs associated with presenting at the congress such as travel, accommodations or registration.
- Authors must have paid the registration fee before final acceptance of an oral or poster presentation. Only officially accepted abstracts will be published as congress abstracts.
- Early bird registration will remain open until March 15, 2020, to allow authors time to register at these reduced rates following notification of initial abstract acceptance.
- The first or second author of the submitted abstract must present the oral presentation.



Content of Abstracts

- All abstracts must be submitted and presented in English.
- The abstract title should clearly define the work discussed. Abbreviations (of compounds, for example) must be spelled out in full at the first use. Do not use abbreviations in the title.
- Submitted abstracts will not be reviewed for typos, capitalization or punctuation errors. The abstract will appear in the final program as it was submitted.
- The body of the abstract will be limited to 300 words, not including the title or the author names and affiliations.

Scientific papers:

- Report on original research that is clinical, biomechanical or basic science (related to the field of hand therapy or hand surgery) and can be qualitative or quantitative in study design.
- Should provide information on the relevant background, research question or purpose study design, methods, results, conclusions and clinical relevance to hand therapy.

Clinical papers:

- Report on innovative programs and professional practices, theoretical and conceptual advances and professional issues (relating to the field of hand therapy or hand surgery).
- Should provide information on the background, rationale and purpose as well as the methods and critical analysis used to support the conclusions or results presented with an emphasis on the clinical relevance to hand therapy.

Oral Presentations:

- Will be integrated into sessions most closely aligned with the topic area.

Poster Presentations:

- Display and highlight new treatment ideas or techniques, individual programs or case study or case series in a visual format.

EFSSH Scientific Committee 2019

Tone Vaksvik, Chair

Barbara Aegler

Giulia Pompili

Lucelle van de Ven-Stevens

Fay Zischeck